



Group IT Project Management Office Manager

Join Us in Shaping the Future of IT – from the Ground Up!

Are you a strategic leader who thrives on structure, progress, and teamwork? Do you see the big picture while keeping an eye on the details? If so, we have a unique opportunity for you.

We're building a new, forward-looking IT organization and we're looking for a **Group IT Project Management Office (PMO) Manager** to take the lead in driving our project excellence to the next level.

About the Role

As our **Group IT PMO Manager**, you'll play a key role together with your small team of colleagues in defining and implementing the frameworks, tools and governance that drive successful project delivery across our global IT landscape.

You'll work closely with IT and business leaders to align goals, boost transparency, and deliver results that matter. It's a role where strategy meets execution – and where your leadership and performance truly make a difference.

Your Responsibilities

- Build and lead the global IT PMO, including project portfolio management, governance models, and reporting standards.
- Drive project methodology adoption as well as support and coach project managers across our organization.
- Ensure that strategic IT initiatives are delivered with consistency, clarity and quality.
- Monitor project performance – from risks and allocation of resources to budget and timelines.
- Act as a trusted advisor to senior leadership on project performance, prioritization, and delivery strategy.
- Take the project management responsibility in strategic projects.
- Develop and implement Arctic Paper's IT strategy together with the Group IT management team.

What you bring

- Proven experience in global IT program/project management.
- Strong communication and stakeholder engagement skills.
- Familiar with project management tools and methodologies.
- A structured, collaborative mindset and experience in change management
- A self-driven personality and initiative to take ownership
- You are used to working with process-oriented thinking and has strong competence in systems, system management and system development.

It is a plus if you also have experience in project portfolio management or have coached other project managers through project follow-ups.

You will be based in either Gothenburg, Munkedal, Grycksbo (Sweden) or Kostrzyn (Poland), and will travel regularly between the sites.

Why Arctic Paper?

- Be part of a once-in-a-career opportunity to shape a brand-new global IT function.
- Collaborate with passionate professionals who believe in making a difference.



ARCTIC PAPER

Ready to take the lead?

Apply now and help us build something extraordinary. Applications will be reviewed on a rolling basis, but we would like to receive your application no later than August 3rd through:

<https://arctic.easycruit.com/intranet/externgrycksbo/vacancy/3514983/171759?iso=se>

Good to know

It is important for us to provide a safe, secure, and stimulating work environment for everyone. We maintain a drug- and alcohol-free workplace, which means that in order to be considered for employment, you may be required to undergo alcohol and drug testing as part of a pre-employment health examination through our occupational health service.